

# **PUBLIC SAFETY TELECOMMUNICATIONS**

**LOCATION: Portland**

**MONDAY, May 5, 2014**

**11:00 A.M.**

**-----Minutes-----**

## **Attendance:**

### **Members Present**

Chairman Ross Andrew  
Commissioner David Darling (SFD)  
Commissioner Tom Serra (MFD)  
Commissioner Susan Bransfield (PFD)

### **Members Absent**

None

### **Staff Present**

Wayne Bartolotta – Director of Central Communications  
Joe Kronenberger – Deputy Director of Central Communications  
Acting Chief Robert Kronenberger – MFD  
Lt. Mike Desena – MPD  
Sgt. Scott Cunningham – Portland PD  
Lori Ruffino – Recording Secretary

## **CALL TO ORDER**

Chairman Andrew called the meeting to order at 11:02 a.m.

## **MINUTES OF PREVIOUS MEETING**

Chairman Andrew motioned for approval of minutes from April 7, 2014. Commissioner Darling moved that they waive the reading and accept the minutes as presented. Commission Bransfield seconded and all were in favor.

## **PUBLIC HEARING**

None

## **CORRESPONDENCE**

None

<b>MONTHLY REPORT</b>
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Wayne Bartolotta gave the monthly report:

- Monthly call statistics were handed out –
  - Processing still over 4,000 incidents a month, close to 2,000 911 calls a month
  - EMD April – 96.32%
- Dispatcher Trainee position update:
  - Application period closed April 14
  - Personnel department doing application screening and testing portion
- Middletown High School - communications
  - Positive feedback from Police Department
  - Utility Communications completed 2<sup>nd</sup> floor and Performing Arts Hallway areas of concern
  - Vo-Ag hallway
    - Antenna to be moved down the hallway and testing to be done
- Common Council agreed to the Locip funding request for \$75,000.00 for microwave installation in Cromwell and generator at Cimmarron Road – purchase order executed for generator.
  - In process of final steps with Cromwell for the facility location there
- Waiting for budget to come back from Common Council May 15
- City Asset Security Meeting was held April 21 and School Safety met on April 25
  - MHS electrical issue
    - Met with Marco Gaylord – that room not on generator as it stands now
      - Funding is an issue – going to put on backup generator power now
        - Got price for parts – about \$300.00 – en route to be done fast track now prior to close of school year
  - Radio wise – schools doing well on their own
    - Two schools found with problems and will be reprogrammed at end of school year
- Portland Fire alarm system
  - Met with Portland representatives and discussed options for their fire alarm system
  - Going with central station alarm
- Civilian Dispatcher Trainer
  - Unable to get heard on general council commission for April – postponed to May agenda
  - Job description will be available at that time
- Working with Westfield on CAD

<b>OLD BUSINESS</b>
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- None

<b>NEW BUSINESS</b>
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- None

<b>ADJOURNMENT</b>
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*Chairman Andrew motioned for adjournment. Commissioner Bransfield seconded the motion. The meeting adjourned at 11:22 a.m.*

Respectfully submitted,  
Lori Ruffino  
Recording Secretary

**Next meeting to be held on June 2, 2014 in Middletown**